



**Annual Procurement Report
2022 – 2023**

Introduction

This annual procurement report has been published by NHS Grampian in accordance with the Procurement Reform (Scotland) Act 2014. This report covers the reporting requirements for NHS Grampian for 1st April 2022 to 31st March 2023. The report includes the required summary in Annex A.

NHS Grampian provides health care services for the half-million people in the Grampian area and in financial year 22/23 had a trade spend with third party suppliers of around £299m, the table below shows a high level overview of the categories of spend. This data is taken from the Scottish Government Procurement Information Hub and uses the category allocated by the Hub for the main activity of the supplier.

Table 1. NHS Grampian Spend Categories 22/23

Category	Sum of Total Value
Estates and construction	£81,614,961
Pharmaceuticals	£75,765,195
Medical Devices & Clinical Consumables	£24,639,688
Supplementary Staffing	£24,634,557
Medical Equipment	£18,689,752
Utilities & Energy	£17,266,592
Information Communication Technology	£8,737,413
Professional Services	£8,733,348
Health & Social Care	£8,086,074
Facilities	£8,069,644
External Medical Services	£7,557,648
Laboratory Equipment & Services	£4,291,056
Food, Beverage & Catering	£2,923,084
Vehicles	£1,927,621
Taxis / Patient Transport	£1,124,397
External Print / Promotional	£1,001,855
Other Goods & Services	£849,021
Travel & Accommodation	£778,135
Stationery & Office Products	£589,914
Translation & Interpretation Services	£348,373
Furniture	£289,531
Training	£289,497
Postal & Courier Services	£283,761
Staff uniform & clothing	£266,128
Marketing & Media	£134,138
Grand Total	£298,891,383

These works, products and services are sourced through regional and national framework contracts where possible. Within NHS Grampian the Procurement Service and the following areas have designated procurement responsibility; Pharmacy, Laboratory Medicine, e-Health, Medical Equipment Management Services, Planning, Innovation and Programme and Estates and Estates Projects.

This annual report is an opportunity to review delivery against the commitments made in the NHS Grampian Procurement Plan 2018-2023. This report demonstrates NHS Grampian's commitment to ensure that the procurement spend is being used effectively to achieve best value and safe operation of services in conjunction with improving social, economic and environmental outcomes in our area.

The Procurement Service in NHS Grampian provides a comprehensive procurement and supply chain service. Undertaking contract development, implementation activities and ensuring supply chain resilience while providing leadership and support to all services within NHS Grampian.

Summary of Regulated Procurements Completed

The table in Appendix 1 summarises the regulated procurement activity completed by NHS Grampian (above £50,000) in 2022-2023:

Review of Regulated Procurement Compliance

Procurement activity supports NHS Grampian's Plan for the Future by ensuring that required works, products and services are delivered at best value and are fit for purpose. The detailed breakdown of the procurement activity for 22/23 is available in Annex A and all of the regulated procurement activity listed above has been carried out in accordance with the NHS Grampian Procurement Plan 2018-2023.

NHS Grampian continue to collaborate with National Procurement and other health boards and on a regional level NHS Grampian Procurement Service are working with colleagues in East and North regional health boards to scope a future operating model for procurement to create value and streamline processes across the participating health boards.

During 2022-23 NHS Grampian Procurement Service worked with partners across other health boards in the East and North region to develop the NHS Procurement Development Programme. The programme was delivered by Scotland Excel and covered two cohorts for procurement staff at operational and strategic level to ensure that there is continued development in our procurement skills and expertise.

NHS Grampian achieved Real Living Wage accreditation in August 2022. While pay in the NHS in Scotland is set nationally and was already above the living wage, NHS

Grampian made a commitment to work with contractors, many of whom were willing to achieve accreditation too.

Supported Businesses and Community Benefits Summary

NHS Grampian are committed to facilitating the involvement of supported businesses through our procurement processes. In 2022-23, a small amount was spent with supported business, as recorded in Annex A. In addition, there is a sub-contract clause in the National Procurement contract for NHS Staff uniform which requires the awarded supplier to sub-contract 15% of the activity to a supported business. The total in Annex A includes 15% of the Board's spend with the national uniform supplier to represent spend with Haven, the supported business sub-contracted through the contract.

NHS Scotland National Procurement launched the Community Benefits Portal and the Procurement Service is working closely with local Public Health colleagues to increase the community benefits delivered through this portal. In addition to the portal, community benefits have been scored through procurement processes. An example is the Link Workers for Aberdeen City, where providers were asked to detail the community benefits which would be delivered as part of this project. The awarded provider has committed to delivering mental health training and workshops to partners, third sector organisations and SMEs and developing partnerships with local foodbanks and agencies that provide information and advice around food and fuel poverty.

During 22/23 community benefits continued to be delivered against The Baird Family Hospital and The ANCHOR Centre construction projects which amount to a £261 million building development on the Foresterhill Health Campus in Aberdeen. The new buildings will provide modern healthcare facilities to support and enhance the provision of clinical care delivered by NHS Grampian.

Community benefits have been a feature of delivering these new facilities from the outset and NHS Grampian has been involved with Graham Construction in ensuring there has been a particular focus on the creation of opportunities for Small to Medium sized Enterprises (SMEs) and Third Sector partners. In support of this, 'meet the buyer' events were held in Aberdeen and Inverness. The aim is to work with local companies located within 40 miles of the project, where possible and 52% of local companies have obtained work packages on the project.

In the period since the previous report, community benefits have been delivered resulting in 50 work placement days, 23 new jobs created, 7 graduates employed. A total of 10 work experience opportunities have been supported in this period, encouraging local young people in to the construction workforce. These figures,

alongside the provision of support to 37 apprentices, far exceed the social value target set by the project.

Graham Construction have achieved the silver award with the National Healthy Working Lives initiative, which aims to support a healthier and more motivated workforce, reducing work-related ill health and providing overall wellbeing support to employees. Employees are encouraged to train and develop further in their roles by obtaining accredited qualifications in relevant specialities. To date, 55 training events have been carried out for employees, including 4 for NHS Grampian staff.

The Baird & ANCHOR site is registered under the Considerate Constructors Scheme and Graham Construction have achieved a score of 15 out of 15 in all three categories - Care for the Environment, Respect the Community, Value their Workforce.

Local charities continue to benefit from the Baird and ANCHOR project, with the Archie Foundation receiving a £2,000 donation from Graham Construction to top up the Archie Toy Boxes used by play teams and ward staff across NHS Grampian, NHS Tayside and NHS Highland regions. As part of their commitment to delivering lasting impact, Graham Construction has partnered with Charlie's House, a charity dedicated to Improving the quality of life for children in the North-east of Scotland who have life-limiting or life-threatening conditions. Through this partnership they deliver quality food at a reasonable price to the workforce on the Baird & Anchor project through the Social Enterprise café "Re-charge" which was set up onsite in June 2022, and has been a great success to date, with all profits going back into the charity.

NHS Grampian adhere to the obligations outlined in the Sustainable Procurement Duty which require public bodies to consider what improvements can be made to social, environmental and economic wellbeing. Procurement staff have undertaken the Procurement Climate Literacy training and continue to promote the use of the Warp-it tool throughout Grampian. During 2022/23 NHS Grampian have been working on a new sustainability strategy and the Procurement Service and devolved procurement services have been involved in the implementation.

Future Regulated Procurements Summary

A summary of future regulated procurement planned during the next 24 months (April 2022-March 2024) can be found in Appendix 2. These may be subject to change.

Annex A**Annual Procurement Report template**

[NOTE: reference to contract is also to be construed as meaning a framework agreement]

1. Organisation and report details

a) Contracting Authority Name

NHS Grampian

b) Period of the annual procurement report

2022 – 2023

c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)

Yes

2. Summary of Regulated Procurements Completed

a) Total number of regulated contracts awarded within the report period

85

b) Total value of regulated contracts awarded within the report period

85

c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period

60

i) how many of these unique suppliers are SMEs

34

ii) how many of these unique suppliers are Third sector bodies

1

3. Review of Regulated Procurements Compliance

a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy

85

b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy

0

4. Community Benefit Requirements Summary**Use of Community Benefit Requirements in Procurement:**

a) Total Number of regulated contracts awarded with a value of £4 million or greater.

1

b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.

1

c) Total Number of regulated contracts awarded with a value of less than £4 million that contain a Community Benefit Requirements

0

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	unknown
e) Number of Apprenticeships Filled by Priority Groups	unknown
f) Number of Work Placements for Priority Groups	unknown
g) Number of Qualifications Achieved Through Training by Priority Groups	unknown
h) Total Value of contracts sub-contracted to SMEs	unknown
i) Total Value of contracts sub-contracted to Social Enterprises	unknown
j) Total Value of contracts sub-contracted to Supported Businesses	unknown
k) Other community benefit(s) fulfilled	unknown

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work criterion.	8
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	9
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract awarded during the period.	9
d) Number of unique suppliers who have signed up to the Scottish Business Pledge and were awarded a regulated contract awarded during the period.	2

6. Payment performance

a) Number of valid invoices received during the reporting period.	174,373
b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in the contract terms.)	91.1%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	85
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain	0

of public contracts.

7. Supported Businesses Summary

a) Total number of regulated contracts awarded to supported businesses during the period	£0
b) Total spend with supported businesses during the period covered by the report, including:	£23,654.86
i) spend within the reporting year on regulated contracts	£23,364.86
ii) spend within the reporting year on non-regulated contracts	£290

8. Spend and Savings Summary

a) Total procurement spend for the period covered by the annual procurement report.	£299,049,601
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£90,863,648
c) Total procurement spend with Third sector bodies during the period covered by the report.	£4,321,450
d) Percentage of total procurement spend through collaborative contracts.	42.2%
e) Total targeted cash savings for the period covered by the annual procurement report	Not available
f) Total delivered cash savings for the period covered by the annual procurement report	£433,378
g) Total non-cash savings value for the period covered by the annual procurement report	£1,288,262

9. Future regulated procurements

a) Total number of regulated procurements expected to commence in the next two financial years	32
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£4,200,000

APPENDIX 1 – SUMMARY OF REGULATED CONTRACTS

Date of Award	Supplier Name(s)	Title of Contract	Estimated Contract Value
Apr-22	Optima Medical	Channel LTM Video EEG System	£51,313
Jun-22	SHJ Pipelines	Maintenance of Medical Gas Piped Systems	£230,000
Jun-22	Trustmarque Solutions Ltd	Capacity expansion for veritas backup Appliances	£100,000
Jul-22	Orona	Lift Maintenance Services	£180,000
Jul-22	Philips Healthcare	Cardiotocograph	£205,824
Aug-22	The Aberdeen Clinic	Medical Services - MRI	£468,000
Aug-22	The Aberdeen Clinic	Medical Services - Orthopaedic	£1,601,646
Aug-22	Medinet Clinical	Medical Services ENT	£51,670
Aug-22	The Aberdeen Clinic	Mixed Services - Vasectomy	£117,300
Aug-22	LTE Scientific	Lab Sterilisers	£137,000
Sep-22	Gambro Baxter	Water Treatment Plant Inverurie and Peterhead	£415,000
Sep-22	Alzheimers Scotland	Post Diagnostic Support for Dementia	£52,800
Sep-22	Spirax	LTHW Plate Exchangers	£52,800
Sep-22	Arjo UK Ltd	Beds	£163,649
Sep-22	GE Medical Systems	Ultrasound scanner	£64,800
Oct-22	Sirona Medical	Medical Services - RACH Theatre	£282,000
Oct-22	Medinet Clinical	Medical Services - RACH PAED Anaesthetic Support	£185,900
Oct-22	Place2Be	Child Mental Health Services	£60,000
Oct-22	Baxter Healthcare	AK98 v3 Self-care machines	£82,000
Oct-22	Siemens Healthcare Ltd	Ultrasound scanner and associated items	£85,500
Oct-22	Jensen	Jensen Water Extraction Press	£204,703
Oct-22	Canon Medical Systems	Radiotherapy CT Scanner	£840,562
Nov-22	SAMH	Link Workers in City	£6,200,000
Nov-22	Curium Pharma UK Xiel Limited	Radioactive Medicines and associated materials to prepare Diagnostic Radiopharmaceuticals	£2,500,000

Nov-22	CRM Facilitators Elgin LTD	Labs Transport Services At Dr grays Hospital	£260,000
Nov-22	Hird Ltd	Mobile Elevated Platform	£79,808
Nov-22	GE Medical Systems	Ultrasound Scanner and associated items	£29,200
Nov-22	GE Medical Systems	Ultrasound Scanner and associated items	£50,400
Nov-22	OSKA	Mattresses	£63,851
Nov-22	Invacare	Mattresses	£97,986
Dec-22	Siemens	MRI Woodend	£568,900
Dec-22	Capita Ltd	Wireless Network Replacement	£3,000,000
Dec-22	Devyser	Reagents	£121,000
Dec-22	DP Medical	Camera Processor and associated items	£124,904
Dec-22	Baird Actus	Claims Independent Advisor	£83,709
Dec-22	Echosens	Ultrasound Scanner	£90,576
Dec-22	Toshiba	Ultrasound Scanner	£61,500
Dec-22	Siemens Healthcare Ltd	MRI Scanner Woodend Hospital	£682,680
Dec-22	Capita Ltd	Replacement IT wireless network	£3,373,049
Jan-23	Medinet Clinical	Medical Services - Urology	£68,800
Jan-23	Mott MacDonald	Energy Decarbonisation at Woodend Hospital	£54,155
Jan-23	Sigmacon	Laser and associated items	£139,560
Jan-23	GE Medical Systems	Ultrasound scanner and associated items	£102,480
Jan-23	Med Imaging Systems Ltd	Specialist enabling turnkey works within two Xray rooms	£124,586
Jan-23	Philips Healthcare	Patient Monitors	£56,447
Jan-23	Super Tory	Neonate Simulator	£51,780
Jan-23	GE Medical Systems	Radiopharmaceuticals	£78,624
Jan-23	AdAstra	Licences and system	£213,008
Jan-23	Draeger Medical UK Ltd	Anesthetic machines and associated items	£860,712
Jan-23	ThermoFisher	Maintenance and Servicing contracts for several Thermofisher/Life Technologies instruments	£119,000
Jan-23	Intuitive	Equipment Maintenance Contract	£165,000
Jan-23	Tritonia Scientific Ltd	Provision of Hyberbaric Services at Oban Chamber	£420,000

Jan-23	Tritonia Scientific Ltd	Provision of Hyberbaric Services at Orkney Champber	£360,000
Jan-23	JFD Ltd	Reappointment of Contractor for Hyperbaric Services	£116,800
Jan-23	Newburn HC LLP	Provision of Clinic GMS Support at Woodlands Care Home	£50,000
Jan-23	Sophia Genetics	Genetics Test Kits	£293,000
Jan-23	Comark	WiFi Temperature Monitoring System	£58,988
Feb-23	Ravenhill	Grounds Maintenance Equipment	£78,659
Feb-23	Medinet Clinical	Medical Services - Ophthalmology (Extension)	£150,000
Feb-23	The Aberdeen Clinic	Medical Services Endoscopy Extension	£187,200
Feb-23	Baxter Healthcare	Haemodialysis Machines	£159,984
Feb-23	Mindray UK Ltd	Ultrasound Scanners and associated items	£247,788
Feb-23	GE Medical Systems	Ultrasound System	£91,000
Feb-23	RB Medical Engineering Ltd	Colposcopes	£59,988
Feb-23	Alcon Eye Care UK Limited	3D Visualisation System	£86,520
Feb-23	Wright Cottrell	Dental Chairs	£168,000
Feb-23	Cooper Surgical	IVF Cabinet	£57,137
Feb-23	ADT	Planned and reactive maintenance of fire, extinguishing, security and panic alarm systems	£176,819
Feb-23	Ravenhill Ltd	Tractor	£62,975
Feb-23	Siemens Healthcare Ltd	MRI	£122,124
Mar-23	G&A Barnie	Maintenance of Automatic Door Systems	£61,000
Mar-23	Sirona Medical Ltd	Medical Services - Trauma Orthopaedic Theatre Team	£405,600
Mar-23	Alcon Eye Care UK Limited	Phacoemulsification systems	£216,665
Mar-23	Richard Wolf UK Ltd	Endoscopy Stack and associated items	£81,306
Mar-23	Samsung DR	Dr General XRAY Rooms	£1,080,000
Mar-23	Integra Neuroscience Ltd	Ultrasonic Aspirator	£277,978
Mar-23	Getinge Ltd	OR Table column, Mobile Transformer Unit & Special Purpose OP-Table top	£65,007
Mar-23	Olympus	Processor Camera	£257,519
Mar-23	GE Medical Systems	Ultrasound System	£109,200

Mar-23	Philips Healthcare	Ultrasound scanner	£69,999
Mar-23	Computacenter (UK) Ltd	Check Point Security Appliances	£92,360
Mar-23	Medinet Clinical Services Ltd	Anesthetic Services	£557,000
Mar-23	The Aberdeen Clinic	External Medical Services	£70,000
Mar-23	ADT	Maintenance contract - Fire, Security and Extinguishing Alarm systems and Panic Alarm Systems	£211,426
Mar-23	Oviva	Provision of a Tier 3 Weight Management Digital Service for 75 patients	£62,025

APPENDIX 2 – SUMMARY OF FUTURE REGULATED PROCUREMENT SUMMARY

Title of Contract	Expected Award Date	Estimated Contract Value
Liquid Fuels	Apr-23	£188,000
Manned Guarding Services	Apr-23	£206,000
Asbestos Removal	Apr-23	£200,000
Medical Services - Ortho Trauma Extension Framework Call Off	May-23	£70,000
GMED Fleet Vehicles	Jun-23	£62,000
Medical Services - Endoscopy Extension Health Village Framework Call Off	Jul-23	£187,200
Clinical Waste Services Framework Call Off	Jul-23	£900,000
Relocation Migration Services	Aug-23	£107,000
Water Sampling, Testing & Analysis Services	Oct-23	£107,000
Theatre Operating Lights Framework Call Off	Oct-23	£117,000
Tableau Licences	Oct-23	£170,000
Tier Two Weight Management	Oct-23	£51,000
Endoscopy Stack Framework Call Off	Dec-23	£106,000
Consultant Grade Microscopes Framework Call Off	Dec-23	£60,000
INR Testing	Jan-24	£147,000
Home Enteral Feed Tender	Jan-24	TBC
Vehicles 3.5T Framework Call Off	Jan-24	£500,000
Vehicles 7.5T Framework Call Off	Jan-24	£670,000
Automated Washer	Jan-24	TBC
Relocation Mail	Jan-24	TBC
Fire Alarms (Foresterhill)	Mar-24	£115,000
Water Leak Detection	Mar-24	TBC
Gas Detection System	Mar-24	TBC
Oxygen Depletion System	Mar-24	TBC

Theatre Tables/ Lights	Mar-24	£59,000
Water Treatment Woodend	Mar-24	TBC
Foam Inlet Pipe	Mar-24	TBC
Engineering Inspection	Mar-24	£65,000
O-ARM	Mar-24	TBC
Measured Term Framework Agreement	Mar-24	TBC
Electrical Testing and Inspection	Jul-24	£59,000
Lift Servicing	Jul-24	£120,000